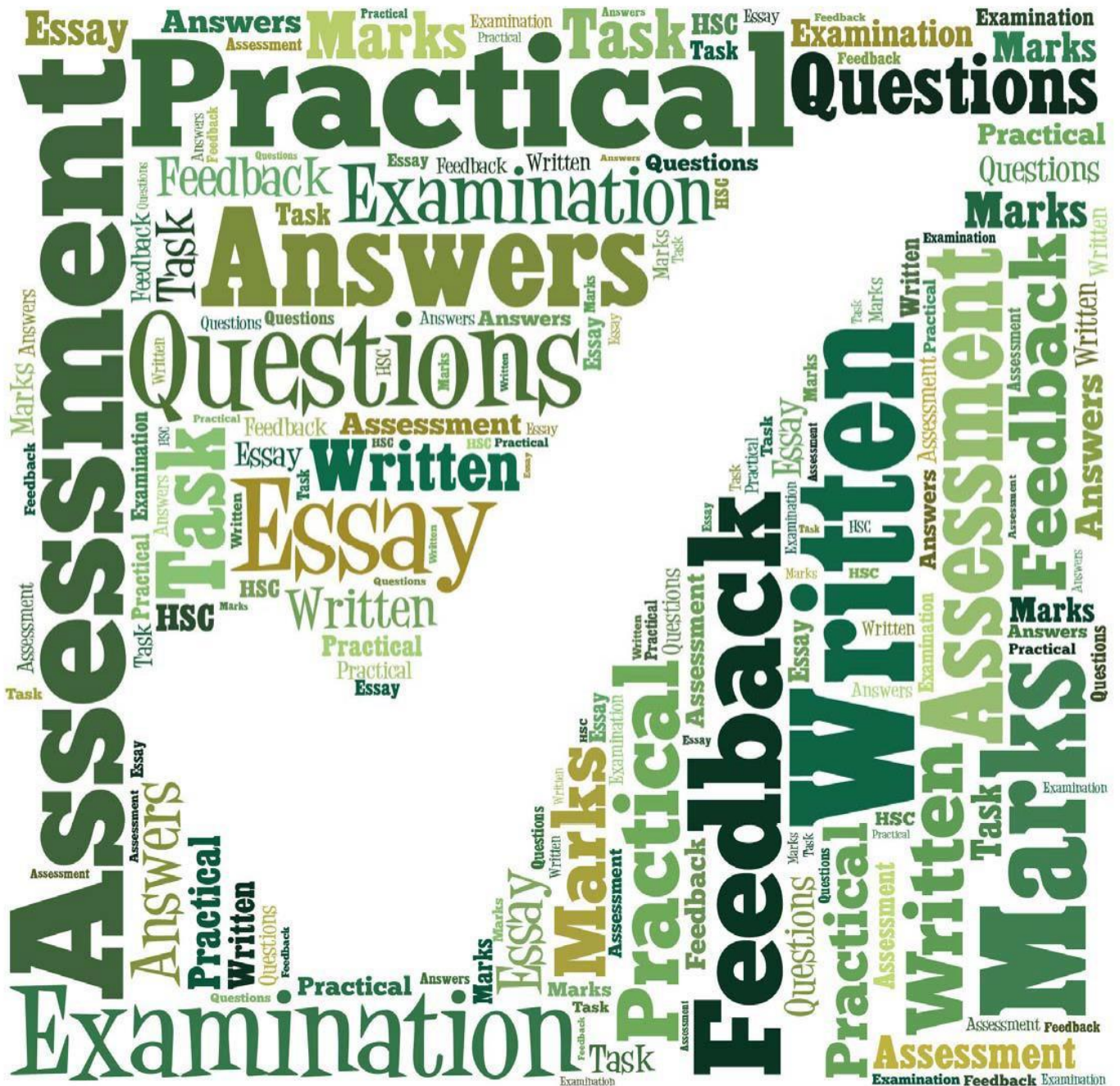


Narooma High School

2024 Year 8

Assessment Booklet

8



Together We Soar

through Respect, Responsibility and Support

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## **NAROOMA HIGH SCHOOL – YEAR 8 Assessment Information**

### **1. What is the purpose of this booklet?**

To provide information about:

- School assessment of your progress in Year 8
- Your rights and responsibilities under this system

### **2. What is an assessment mark?**

- An assessment mark represents your achievement of outcomes listed in the syllabus for each course studied.

### **3. What is the purpose of assessment marks?**

- To allow a wide range of subject skills and knowledge to be assessed in meeting outcomes.
- To measure skills that are not easily measured by a written examination.

### **4. Are non-assessable tasks important?**

- Yes! You must satisfy all the requirements of a syllabus – this includes all in-class and homework tasks set by your teachers, which is evidence of meeting outcomes.
- Failure to complete non-assessable tasks may mean that the requirements for completing a course are not satisfied.

### **5. How will assessment marks be compiled?**

- Each Faculty, using NESA guidelines, has developed procedures for compiling an assessment mark by the end of each course.
- Assessment schedules for each subject specify the nature of each task, the outcomes to be assessed, weighting in the final assessment for that course and the timing of each task.
- The assessment schedule for each subject is included in this booklet.

### **6. When will assessment take place?**

- Assessment will take place throughout the entire year.

### **7. How will I be notified of impending assessment tasks?**

- You will receive notice of every assessment task typically two weeks before the due date, depending on the nature of the task.
- Notice will be given in a standardised format across all subjects. It will include information regarding task number, task weight, format, due date and time, assessment criteria, marking scheme and clearly outlined expectations.
- If you are absent on the day the class is notified of an assessment task, it is your responsibility to inform your teacher immediately on your return to school. They will then issue you with the task, which you will be expected to complete by the original due date.

### **8. How will results be reported back to students?**

- Meaningful feedback will be given on the outcomes being assessed.

### **9. When should an assessment task be submitted?**

- Take-home tasks must be submitted on or before the due time and date stated on the assessment notification.
- In-class tasks must be completed at the time and date stated on the assessment notification.
- Students must attend all timetabled classes and will not be granted leave of absence to prepare for other assessment tasks in these times.

#### **10. What do I do if I know I am going to be absent for an assessment task?**

- Ideally, submit the task before it is due. Otherwise, see the teacher who issued the task to negotiate alternative arrangements well before the due date.
- You must complete an *Illness/Misadventure/Absence Form* to explain why you will be absent and you may be asked to produce evidence of the progress you have made on the set task.

#### **11. What is an *Illness/Misadventure/Absence Form* and where do I get one?**

- This is a form that must be completed whenever student participation and/or performance in a task has been affected by unforeseen circumstances beyond the control of the student including: illness and unavoidable lateness or absence. Supporting documentation, such as a doctor's certificate, should be attached to the form.
- The forms are available from your class teacher, subject Head Teacher or Year Advisor.

#### **12. What happens if my assessment task is late?**

- If you submit a task late, a zero mark will be awarded.
- You will still be required to complete the task so that you satisfy mandatory Stage 4 course requirements. By completing the task, you will still receive valuable feedback.
- Students using computers to prepare and present an assessment task must accept responsibility for the loss of any data or the non-completion of tasks due to computer related problems. Save your work regularly and always keep a backup!
- If there are extenuating circumstances, you should submit an *Illness/Misadventure/Absence Form* and attach supporting documentation, such as a doctor's certificate.

#### **13. What if I am not in school on the day an assessment task is scheduled?**

- You must contact the school and explain the reason for your absence to your teacher or the Head Teacher of the relevant faculty.
- On the day you return to school, report to the Head Teacher of the subject concerned and submit an *Illness/Misadventure/Absence Form*.
- Supporting evidence (such as a medical certificate) should be attached and the form returned to the Head Teacher.
- The Head Teacher will consider the application and a decision issued promptly to the student and to the class teacher.
- The *Illness/Misadventure/Absence Form* will be referred on for the Deputy Principal's signature and then filed in your student record.
- The original or an alternate assessment task may be issued for you to complete or an estimated result may be given at the discretion of the subject Head Teacher.

#### **14. What about assessment work that is not handed in?**

- If you fail to complete an assessment task and have not been granted special consideration, a zero will be recorded for it.
- Parents will be contacted regarding your progress in the course.

**15. What happens in the case where a teacher is concerned about cheating or malpractice in an assessment task?**

- In such cases, the teacher will immediately bring this to the attention of the student(s) involved and make a report to the Head Teacher.
- If malpractice/plagiarism is identified, the student will be penalised marks accordingly. Students will then be required to re-complete the task properly in order to meet course requirements.

**16. Must I attend school regularly?**

- Yes! You are expected to be present on each school day unless you are ill. It is not possible for any student to successfully complete the outcomes of the courses if they do not attend school regularly.

**17. What do I do if I am dissatisfied with an assessment procedure or disagree with an assessment mark?**

- In the first instance, you should discuss the situation with your classroom teacher.
- You may refer the matter to a school review panel (comprising the Year Adviser, Head Teacher of the subject and the Deputy Principal) as soon as possible after the assessment task.
- The panel will make a decision and the result will be reported to you.
- In the event a student is not satisfied with their final assessment rank, an appeal to NESA is then possible.
- Any decisions regarding whether a task was satisfactorily completed, the subsequent marks awarded to students and any requirements to re-submit work are at the discretion of the Head Teacher of the subject concerned.

**18. What do I do if I feel that a course has not been taught as per the requirements of the syllabus?**

- In the first instance, parents/carers should discuss the situation with your classroom teacher.
- Should the classroom teacher be unable to satisfy any queries, parents/carers must talk with the KLA Head Teacher and the Deputy Principal or Principal.

**19. What happens when the date of the task has been changed?**

- If a task's due date is to be changed, this must be approved by the Head Teacher for that course.
- Students will be given sufficient notice of the change of date and the new date the task is due. This notice will be given in writing.

Further information regarding Grades, Descriptors and N Determinations is available at the NESA website: <https://www.educationstandards.nsw.edu.au/>

**HEAD TEACHERS**

**English:** Mr A Thomas  
**Science:** Mrs B Glyde  
**PDHPE:** Mr D Cafe  
**TAS:** Mr P Zideluns  
**Admin:** Mr M Hayes

**Mathematics:** Mrs M Fowler (Rel)  
**HSIE:** Mr J Van Weerdenburg  
**Support:** Mrs K Klose  
**Welfare:** Mrs S Rowland  
**Year Advisor:** Mrs M Evans

# NAROOMA HIGH SCHOOL

## ILLNESS/MISADVENTURE/ABSENCE FORM – STAGE 4

*Where student participation and/or performance in a task has been affected by unforeseen circumstances beyond the control of the student including: illness, unavoidable lateness or absence.*

<b>Student's name:</b>	<b>Year:</b>
<b>Subject:</b>	<b>Faculty:</b>
<b>Teacher:</b>	
<b>Task:</b>	<b>Date due:</b>
<b>Reason:</b>	
<b>Supporting evidence attached:</b>	
In applying for this special consideration, I assure the school that I am not seeking unfair advantage over other students in this course.	
<b>Student's signature:</b>	<b>Date:</b>
<b>Recommendation of Head Teacher:</b>	
<b>Head Teacher's Signature:</b>	<b>Date:</b>
I have noted the above request and have taken the following action:	
<b>Signature of Deputy Principal:</b>	<b>Date:</b>

## ASSESSMENT SCHEDULES FOR KEY LEARNING AREAS (KLA)

<b>KLA: ENGLISH</b>		<b>Course: English</b>		
<b>Task #</b>	<b>When</b>	<b>Area(s) to be assessed</b>	<b>Task Format</b>	<b>Weighting</b>
1	Term 2 Week 5	Overcoming Adversity	Portfolio with Checkpoints	50%
2	Term 4 Week 5	The Truth Hurts	Portfolio with Checkpoints	50%
<b>Total</b>				100%

<b>KLA: MATHEMATICS</b>		<b>Course: Mathematics – Stage 4 Year 8 (all classes)</b>		
<b>Task #</b>	<b>When</b>	<b>Area(s) to be assessed</b> <i>In any task students may be assessed on general mathematical concepts from prior learning.</i>	<b>Task Format</b>	<b>Weighting</b>
1	Term 1 Week 6	Fractions, Decimals, Percentages and Finance	Test	20%
2	Term 2 Week 3	Rates, Ratios, Measurement	Research Project	20%
3	Term 3 Week 4	Algebra and Equations	Test	20%
4	Term 3 Week 9	Linear relationships	Research Project using IT and Test	20%
5	Term 4 Week 5	All outcomes	Exam	20%
<b>Total</b>				100%

### Mathematics Assessment Overview

All assessment tasks will be common across all classes in Year 8 Mathematics. The results of these common assessments, along with teacher recommendation, may result in student movement between classes.

<b>KLA: SCIENCE</b>		<b>Course: Science</b>		
<b>Task #</b>	<b>When</b>	<b>Area(s) to be assessed</b>	<b>Task Format</b>	<b>Weighting</b>
1	Term 1 Week 9	Research task	Research	20%
2	Term 2 Week 2	Portfolio of student work – students select examples of best class work demonstrating scientific skills.	Portfolio	20%
3	Term 2 Week 5	Semester 1 – Knowledge & Understanding of topics completed	Formal Exam	10%
4	Term 3 Week 7	Student Research Project (SRP)	Research & Investigation	20%
5	Term 4 Week 3	Portfolio of student work - students select examples of best class work demonstrating scientific skills.	Portfolio	20%
6	Term 4 Week 5	Semester 2 – Knowledge & Understanding of topics completed	Formal Exam	10%
<b>Total</b>				100%

<b>KLA: HSIE</b>		<b>Course: Geography</b>	
<b>Task #</b>	<b>When</b>	<b>Area(s) to be assessed</b>	<b>Task Format</b>
1	Term 2 Week 4	Water in the World	Annotated Visual Report
2	Term 3 Week 8	Interconnections	Annotated Visual Report



<b>KLA: ENGLISH</b>		<b>Course: History</b>		
<b>Task #</b>	<b>When</b>	<b>Area(s) to be assessed</b>	<b>Task Format</b>	<b>Weighting</b>
1	Term 2 Week 3	The Vikings	Source Analysis	40%
2	Term 3 Week 3	Polynesia/Japan Under the Shoguns	Virtual Exhibition	30%
3	Term 4 Week 5	The Mongols	Topic Test	30%
<b>Total</b>				100%

<b>KLA: PDHPE</b>		<b>Course: PDHPE</b>		
<b>Task #</b>	<b>When</b>	<b>Area(s) to be assessed</b>	<b>Task Format</b>	<b>Weighting</b>
1	Term 4 Previous year	Unit of work: "Let's investigate your health status"	Research Task on Risk Factors	10%
2	Ongoing Terms 1-4	Movement Skill and Performance. Units of work: Gymnastics, Fielding and Catching games, Initiative, Challenge and Dance activities + invasion games	Practical Evaluation In - class	60%
3	Term 1 Week 10	Unit of work: "Fair go mate!" Dealing with cyberbullying and harassment	Movie <i>Tagged</i> Review and Research Task	10%
4	Term 3 Week 10	Unit of work: "Risky Business. A strength-based approach to investigating health risks	Depth Study	20%
<b>Total</b>				100%

<b>KLA: TAS</b> <b>Course: Technology Mandatory (Semesterised)</b>				
<b>Task #</b>	<b>When</b>	<b>Area(s) to be assessed</b>	<b>Task Format</b>	<b>Weighting</b>
1	Term 1 Week 5	Research Project	Electronic document	15%
2	Term 2 Week 4	Project Folio	Folio	35%
3	Term 2 Week 6	Practical Project	Major Project	50%
<b>Total</b>				100%

<b>KLA: CAPA</b> <b>Course: Visual Arts</b>				
<b>Task #</b>	<b>When</b>	<b>Area(s) to be assessed</b>	<b>Task Format</b>	<b>Weighting</b>
1	Term 2 Week 3	Design introduction	Design Project 2D, 3D, 4D and Visual Diary (Making)	40%
2	Term 3 Week 8	Critical Historical Research	Artist Practice Visual Diary	20%
3	Term 4 Week 3	Design	Collection of Works	40%
<b>Total</b>				100%

<b>KLA: CAPA</b> <b>Course: Music. Semester 2 (PBL Option)</b> <b>Music or small ensembles</b>				
<b>Task #</b>	<b>When</b>	<b>Area(s) to be assessed</b>	<b>Task Format</b>	<b>Weighting</b>
1	Term 3 Week 6-8	Poster Design and program rehearsal	Practical/ Theory	50%
2	Term 4 Week 2-6	Group Performance	Practical	50%
<b>Total</b>				100%

## NAROOMA HIGH SCHOOL ASSESSMENT CALENDAR

<b>TERM 1</b> <b>Week 1</b>	
<b>Week 2</b>	
<b>Week 3</b>	
<b>Week 4</b>	
<b>Week 5</b>	Technology Mandatory, Visual Arts
<b>Week 6</b>	Maths
<b>Week 7</b>	
<b>Week 8</b>	PDHPE Practical
<b>Week 9</b>	Science
<b>Week 10</b>	PDHPE Practical & Theory

<b>TERM 2</b> <b>Week 1</b>	
<b>Week 2</b>	Science
<b>Week 3</b>	Maths, History, Visual Arts
<b>Week 4</b>	Technology Mandatory
<b>Week 5</b>	Science, English
<b>Week 6</b>	Geography, Technology Mandatory
<b>Week 7</b>	
<b>Week 8</b>	
<b>Week 9</b>	
<b>Week 10</b>	PDHPE Practical

<b>TERM 3</b>	
<b>Week 1</b>	
<b>Week 2</b>	
<b>Week 3</b>	History
<b>Week 4</b>	Maths
<b>Week 5</b>	Technology Mandatory
<b>Week 6</b>	Music PBL (Theory Task)
<b>Week 7</b>	Science
<b>Week 8</b>	Visual Arts, Geography
<b>Week 9</b>	Maths
<b>Week 10</b>	PDHPE Prac & Theory, Science

<b>TERM 4</b>	
<b>Week 1</b>	
<b>Week 2</b>	Music PBL (Performance)
<b>Week 3</b>	Visual Arts, Science, Valid Testing
<b>Week 4</b>	Technology Mandatory, Music, Valid Testing
<b>Week 5</b>	English, Science, History, Maths
<b>Week 6</b>	Technology Mandatory, Music
<b>Week 7</b>	
<b>Week 8</b>	
<b>Week 9</b>	
<b>Week 10</b>	PDHPE Practical & Theory (Semester One data for next year)
<b>Week 11</b>	

Further Information  
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