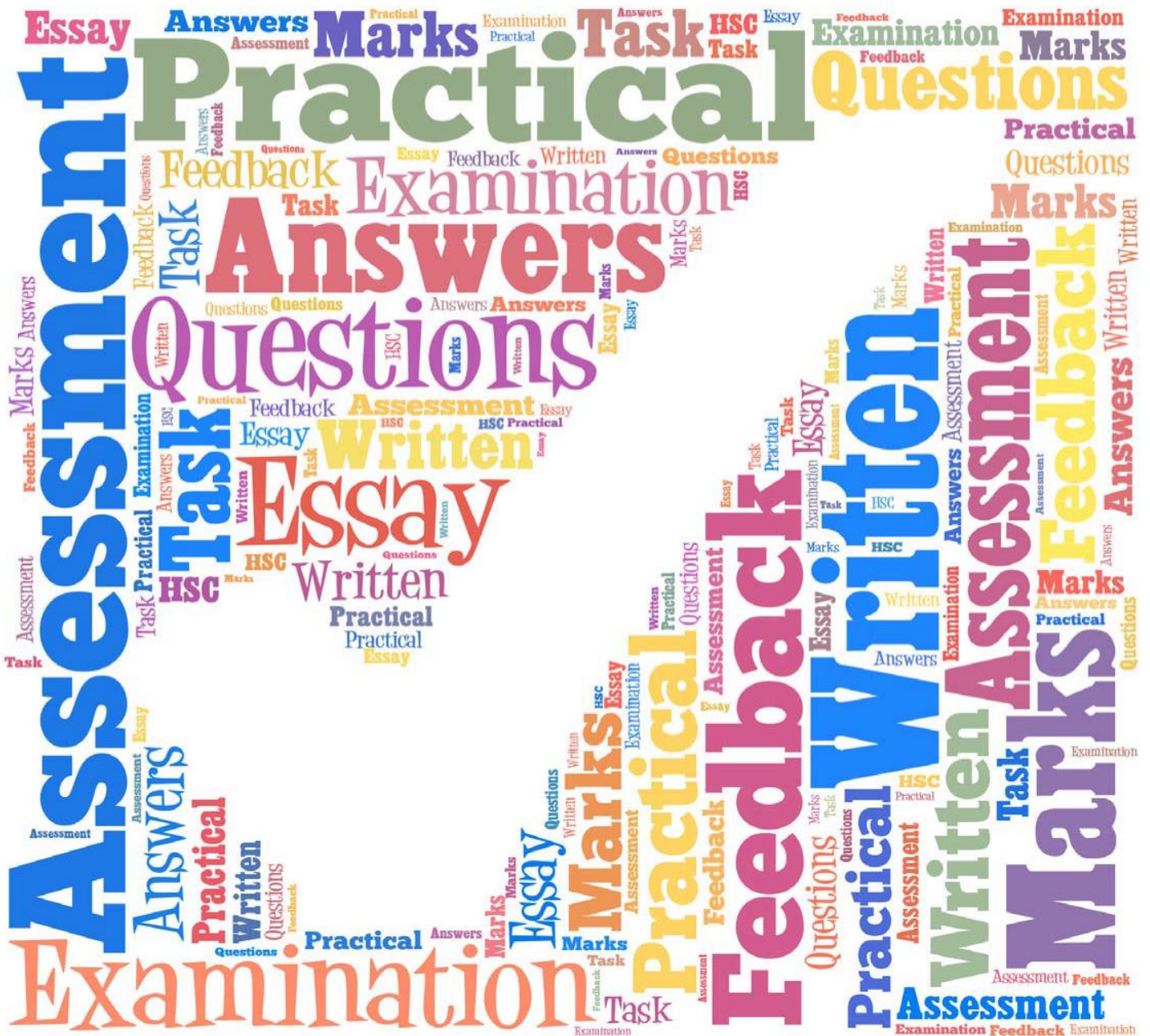


Narooma High School 2023 Assessment Book



Together We Soar

through **Respect, Responsibility** and **Support**

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NAROOMA HIGH SCHOOL – YEAR 10

1. What is the purpose of this booklet?

To provide information about:

- School assessment of your progress in Year 10
- Your rights and responsibilities under this system.

2. What is an assessment mark?

- An assessment mark represents your achievement of outcomes listed in the syllabus for each course studied.

3. What is the purpose of assessment marks?

- To allow a wide range of subject skills and knowledge to be assessed in meeting outcomes.
- To measure skills that are not easily measured by a written examination.

4. Are non-assessable tasks important?

- Yes! You must satisfy all the requirements of a syllabus – this includes all in-class and homework tasks set by your teachers, which is evidence of meeting outcomes.
- Failure to complete non-assessable tasks may mean that the Board of Studies requirements for completing a Stage 5 course are not satisfied.

5. How will assessment marks be compiled?

- Each Faculty, using NESAs guidelines, has developed procedures for compiling an assessment mark by the end of each course.
- Assessment schedules for each subject specify the nature of each task, weighting in the final assessment for that task and the timing of each task.
- The assessment schedule for each subject is included in this booklet.

6. When will assessment take place?

- Assessment will take place throughout the entire year.

7. How will I be notified of impending assessment tasks?

- You will receive notice of every assessment task typically two weeks before the date, depending that the task is due of every assessment task.
- Notice will be given in a standardised format across all subjects. It will include information regarding task number, task weight, outcomes, due date and time, assessment criteria, marking scheme and clearly outlined expectations.
- If you are absent on the day the class is notified of an assessment task, it is your responsibility to inform your teacher immediately on your return to school. They will then issue you with the task, which you will be expected to complete by the original due date.

8. How will results be reported back to students?

- Meaningful feedback will be given on the outcomes being assessed. You will be awarded a mark/grade for each assessment task completed.

9. When should an assessment task be submitted?

- Take-home tasks must be submitted on or before the due date and time stated on the assessment notification.
- In-class tasks must be completed at the time and date stated on the assessment notification.
- Students must attend all timetabled classes and will not be granted leave of absence to prepare for assessment tasks in these times.

10. What do I do if I know I am going to be absent for an assessment task?

- Either hand in the task before the absence or negotiate alternative arrangements with your teacher and/or Head Teacher of the subject well before the due date.
- You must complete an *Illness/Misadventure/Absence Form* to explain why you will be absent and you may be asked to produce evidence of the progress you've made on the set task.

11. What is an *Illness/Misadventure/Absence Form* and where do I get one?

- This is a form that must be completed whenever student participation and/or performance in a task has been affected by unforeseen circumstances beyond the control of the student including: illness and unavoidable lateness or absence. Supporting documentation, such as a doctor's certificate, should be attached to the form.
- The forms are available from the Deputy Principal.

12. What happens if my assessment task is late?

- If you submit a task late a zero mark will be awarded.
- You will still be required to complete the task so that you satisfy mandatory Stage 5 course requirements. By completing the task, you will still receive valuable feedback.
- Students using computers to prepare and present an assessment task must accept responsibility for the loss of any data or the non-completion of tasks due to computer related problems. Save your work regularly and always keep a backup!
- If there are extenuating circumstances you should submit an *Illness/Misadventure/Absence form* and attach supporting documentation, such as a doctor's certificate.

13. What if I am not at school on the day an assessment task is scheduled?

- You must contact the school and explain the reason for your absence to your teacher or the Head Teacher of the relevant faculty.
- On the day you return to school, report to the Head Teacher of the subject concerned and complete an *Illness/Misadventure/Absence Form*.
- Supporting evidence (such as a medical certificate) should be attached and the form returned to the Head Teacher. Failure to supply documentary evidence will result in a zero mark for that task.
- The Head Teacher will consider the application and a decision will be issued promptly to the student and to the class teacher.
- The *Illness/Misadventure/Absence Form* will be referred on for the Deputy Principal's signature and then filed in your student record.
- The original or an alternate assessment task may be issued for you to complete or an estimated result may be given at the discretion of the subject Head Teacher.

14. What about assessment work that is not handed in?

- If you fail to complete an assessment task and have not been granted special consideration, a zero will be recorded for it.
- Parents will be notified in writing by the Head Teacher, using a Stage 5 N-Warning letter. You will still have to complete the task for zero marks.
- If you do not make a genuine attempt at all set assessment tasks then you may be deemed not to have studied the course satisfactorily.

15. What happens if a teacher is concerned about cheating or malpractice in an assessment task?

- In such cases, the teacher will immediately bring this to the attention of the student(s) involved and make a report to the Head Teacher.
- If malpractice/plagiarism is identified, the student(s) will be penalised accordingly. Students will then be required to re-complete the task properly in order to meet course requirements.

16. Must I attend school regularly?

- Yes! You are expected to be present on each school day unless you are ill. It is not possible for any student to successfully complete the outcomes of the courses if they do not attend school regularly.
- If a student's attendance is unsatisfactory in a particular course, the class teacher – in consultation with the subject Head Teacher – will issue an N-Warning letter.

17. What do I do if I am dissatisfied with an assessment procedure or disagree with an assessment mark?

- In the first instance, you should discuss the situation with your classroom teacher.
- You may refer the matter to the subject Head Teacher who will form a review panel (Year Adviser, subject Head Teacher and Deputy Principal) as soon as possible after the assessment task.
- The panel will make a decision and the result will be reported to you.
- In the event that a student is not satisfied with their final assessment rank, an appeal to NESA is then possible.
- Any decisions regarding whether or not a task was satisfactorily completed, the subsequent marks awarded to students and any requirements to re-submit work are at the discretion of the Head Teacher of the subject concerned.

18. What do I do if I feel that a course has not been taught as per the requirements of the syllabus?

- In the first instance, you should discuss the situation with your classroom teacher.
- Should the classroom teacher be unable to satisfy your queries, you must talk with the subject Head Teacher and then the Deputy Principal or the Principal.

19. What happens when the date of the task has been changed?

- If a task's due date is to be changed this must be approved by the Head Teacher for that course.
- Students will be given sufficient notice of the change of date and the new date the task is due. This notice will be given in writing.

Further information regarding Grades, Descriptors and N Determinations is available at the NESA website:

<https://www.educationstandards.nsw.edu.au>

HEAD TEACHERS

English: Mr A Thomas

Support: Mrs Y Adams

Mathematics: Mrs M Fowler

Welfare: Mrs S Rowland

Science: Mrs B Glyde

TAS: Mr P Zideluns

PDHPE: Mr D Café

Admin: Mr M Hayes

YEAR 10 ADVISOR Mrs C McMahon



NAROOMA HIGH SCHOOL

ILLNESS/MISADVENTURE/ABSENCE FORM – STAGE 5

Where student participation and/or performance in a task has been affected by unforeseen circumstances beyond the control of the student including: illness, unavoidable lateness or

Student's name:	Year:
Subject:	Faculty:
Teacher:	
Task:	Date due:
Reason:	
Supporting evidence attached:	
In applying for this special consideration, I assure the school that I am not seeking unfair advantage over other students in this course.	
Student's signature:	Date:
Recommendation of Head Teacher:	
Head Teacher's Signature:	Date:
I have noted the above request and have taken the following action:	
Signature of Deputy Principal:	Date:

Copy of completed form to: Student, Head Teacher, Class Teacher, Student's file

ASSESSMENT SCHEDULES FOR KEY LEARNING AREAS (KLA)

ENGLISH

Areas of Assessment

Task	Date	Unit Name	Task Type	Weight
1	Term 1 Week 8	The Australian Experience	Creative Task	25%
2	Term 2 Week 5	Novel Study	Multimodal Analysis	25%
3	Term 3 Week 7	Shakespeare: Conflict	Comparative Response	25%
4	Term 4 Week 5	Representation of War	Collection of Classwork	25%
Total				100%

SCIENCE

Areas of Assessment

Task	Date	Unit Name	Task Type	Weight
1	Term 1 Week 7	Student Research Project (SRP)	Research & Investigation	20%
2	Term 2 Week 1	Portfolio	Portfolio. Students select examples of best class work demonstrating scientific skills.	10%
3	Term 2 Week 5	Half Yearly Exam Knowledge & Understanding; Science Skills	Formal Examination	20%
4	Term 3 Week 5	Research Task & Report	Secondary sources research and written report	20%
5	Term 4 Week 1	Portfolio	Portfolio. Students select examples of best class work demonstrating scientific skills.	10%
6	Term 4 Week 4	Yearly Examination Knowledge & Understanding; Science Skills	Formal Examination	20%
Total				100%

Mathematics (5.1/5.2/5.3)

Areas of Assessment

Task	Date	Unit Name	Task Type	Weighting
1	Term 1 Week 7	Algebra, Indices and Advanced component to include Surds	Open book test	20%
2	Term 2 Week 4	Probability and Statistics	Research Project	20%
3	Term 2 Week 9	Equations	Topic Test	20%
4	Term 3 Week 5	Right-angled triangles and Trigonometry	Topic summary and test	20%
5	Term 4 Week 4	All topics from Term 1 – Term 4	Common yearly exam	20%
Total				100%

All assessments will contain outcomes from 5.1, 5.2 and 5.3 level Mathematics. It will be at the discretion of the student to determine which components of each assessment they are capable of attempting. Students will also be provided with teacher support and direction as to what level they feel is appropriate for each class/student.

Each assessment will include questions of increasing complexity set from Grade E2 to Grade A10. The results of these common assessments, along with teacher recommendation, may result in student movement between classes.

AUSTRALIAN HISTORY

Areas of Assessment

Task	Date	Unit Name	Task Type	Weight
1	Term 1 Week 9	Rights & Freedom	Essay (Source based)	25%
2	Term 2 Week 4	Rights & Freedom	Historical Inquiry	25%
3	Term 3 Week 6	Vietnam War	Virtual Exhibition	25%
4	Term 4 Week 5	Vietnam War	Yearly Exam	25%
Total				100%

GEOGRAPHY

Areas of Assessment

Task	Date	Unit Name	Task Type
1	Term 2 Week 4	Environmental Change and Management	Research task
2	Term 3 Week 9	Human Wellbeing	Report
3	Term 4 Week 4	Human Wellbeing	Examination

PDHPE

Areas of Assessment

Task	Date	Unit Name	Task Type	Weight
1	Term 4 2022	Community Health Services	Research task on local area health services	10%
2	Term 1 Week 10	This is your life	Resume	10%
3	Term 3 Week 10	Your plan to keep you safe	Depth Study	20%
4	Term 4 Term 1 Term 2 Term 3	* It's my game, it's your choice * Creative Movement sequences * Outdoor recreation be part of the lifelong action *Exercise fitness/physical activity	Ongoing collection & assessment of - "evidence of learning"	60%
Total				100%

AGRICULTURE

Areas of Assessment

Task	Date	Unit Name	Task Type	Weight
1	Term 1 Week 9	Ag Systems and Management	Research Assignment	30%
2	Term 2 Week 6	Plant Enterprise	Research Assignment	30%
3	Term 3 Week 8	Prime Lambs	Practical Report	20%
4	Term 4 Week 5	Revision of units	Topic Tests	20%
Total				100%

DRAMA

Areas of Assessment

Semester 1

Task	Date	Unit Name	Task Type	Weight
1	Term 1 Week 10	Play Building	Making Theatre	30%
2	Term 2 Week 2	Research assignment on Australian Play	Research	30%
3	Term 2 Week 5	Performance	Performing theatre	30%
4	Term 2 Week 5	Log Book	Theory/Reflection	10%
Total				100%

Areas of Assessment

Semester 2

Task	Date	Unit Name	Task Type	Weight
1	Term 3 Week 10	Performance	Performing theatre	30%
2	Term 4 Week 4	Written examination	Examination	30%
3	Term 4 Week 5	Play Building	Making Theatre	30%
4	Term 4 Week 5	Log Book	Theory/Reflection	10%
Total				100%

FOOD TECHNOLOGY

Areas of Assessment

Task	Date	Unit Name	Task Type	Weight
1	Term 2 Weeks 1-2	Food Service and Catering	Research and Design Practical – Planning and Production	40%
2	Term 3 Weeks 1-2	Foods for Specific Needs	Research Practical – Planning and Production	40%
3	Term 4 Weeks 1-2	Food for Special Occasions	Practical – Planning & Production	20%
Total				100%

INDUSTRIAL TECHNOLOGY - TIMBER

Areas of Assessment

Task	Date	Unit Name	Task Type	Weight
1	Term 2 Week 7	Practical Component	Projects	30%
2	Term 4 Week 4	Theory Component	Folio/topic tests	40%
3	Term 4 Week 4	Practical Component	Projects	30%
Total				100%

Commerce

COM5-1 Applies consumer, financial, economic, business, legal, political and employment concepts and terminology in a variety of contexts

COM5-2 Analyses the rights and responsibilities of individuals in a range of consumer, financial, economic, business, legal, political and employment contexts

COM5-3 Examines the role of law in society

COM5-4 Analyses key factors affecting decisions

COM5-5 Evaluates options for solving problems and issues

COM5-6 Develops and implements plans designed to achieve goals

COM5-7 Researches and assesses information using a variety of sources

COM5-8 Explains information using a variety of forms

COM5-9 Works independently and collaboratively to meet individual and collective goals within specified timeframes

Task	Due Date	Topic	Type
1	Term 1 Week 8	Employment and work futures	Research task
2	Term 2 Week 5	The Economic and Business Environment	Investigative report
3	Term 3 Week 4	Investing	Case study
4	Term 4 Week 5	Promoting and selling	In-class writing task

MUSIC

Areas of Assessment

Task	Date	Unit Name	Task Type	Weight
1	Term 1 Week 9	Teen Angst	Performance	10%
2	Term 2 Week 3	Protest Music	Lyric composition	10%
3	Term 2 Week 4	Protest Music	Aural Test	20%
4	Term 2 Week 6	Protest Music	Performance	10%
5	Term 3 Week 4	Soul & Motown	Research Task	10%
6	Term 3 Week 9	Soul & Motown	Performance	10%
7	Term 4 Week 4	Contemporary Music	Composition	10%
8	Term 4 Week 5	Contemporary Music	Aural Test	20%
Total				100%

PHYSICAL ACTIVITY & SPORTS STUDIES

Areas of Assessment

Task	Date	Unit Name	Task Type	Weight
1	Term 1 Week 10	Coaching	Peer teaching	20%
2	Term 2 Week 10	Body in Action	In class exam	30%
3	Term 3 Week 8	Testing & Improving performance	Practical Lab	30%
4	Term 4 Week 8	Sport Event Management at school	Design and run a lunch time sporting program	20%
Total				100%

VISUAL ARTS

Areas of Assessment

Task #	When	Area(s) to be assessed	Task Format	Weight
1	Term 2 Week 3	Object Design	Practical 2D, 3D & 4D	20%
2	Term 2 Week 10	Historical & Critical Analysis	Visual Diary and Artist Research	40%
3	Term 4 Week 3	Body of Work	Practical 2D, 3D & 4D	40%
Total				100%

NAROOMA HIGH SCHOOL ASSESSMENT CALENDAR

TERM 1	Scheduled Assessments
Week 1	
Week 2	
Week 3	
Week 4	
Week 5	
Week 6	
Week 7	Science , Maths
Week 8	Commerce, English
Week 9	Agriculture, Music, English
Week 10	PDHPE, PASS, Drama

TERM 2	Scheduled Assessments
Week 1	Science
Week 2	Food Tech, Drama, Geography
Week 3	Music, Visual Art
Week 4	Maths, Music, History
Week 5	Science, Drama, English, Commerce
Week 6	Agriculture, Music
Week 7	Timber
Week 8	
Week 9	Maths, Geography
Week 10	PDHPE Practical Assessment, Visual Art

TERM 3	Scheduled Assessments
Week 1	
Week 2	Food Tech
Week 3	
Week 4	Music, Science ScC ScD, Commerce
Week 5	Maths
Week 6	History
Week 7	English
Week 8	Agriculture, Science ScA ScB, PASS
Week 9	Music
Week 10	PDHPE, Drama

TERM 4	Scheduled Assessments
Week 1	Science
Week 2	Food Tech
Week 3	Visual Art
Week 4	Science, Music, Timber x2, Geography, Drama, Maths
Week 5	History, Music, Drama, Agriculture, Commerce
Week 6	English
Weeks 8	PASS, PDHPE



Narooma High School is a rural co-educational comprehensive secondary school with a rich tradition of academic, cultural and sporting success.

Widely regarded as one of the best performed rural high schools, Narooma High School provides a dynamic, enriching and caring learning environment. It recognises and provides for the needs, differences and potential of individual students, consistently encouraging students to strive for excellence in all they undertake.

At Narooma High School we value:

- An inclusive and supportive environment which provides a positive image to the community.
- Encouraging each student to reach their full potential in every area.
- Individuals who take responsibility for their own actions by following clear and consistent guidelines.
- The welfare of all members of the school community by creating a safe and secure environment for everyone.
- The professional and diverse team of teachers committed to the holistic education of all students
- Open and respectful communication at all levels with ongoing consultation for evaluation of policies and their implementation.

Further School Information

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