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NAROOMA HIGH SCHOOL – YEAR 9

1. What is the purpose of this booklet?

To provide information about:

- School assessment of your progress in Year 9
- Your rights and responsibilities under this system.

2. What is an assessment mark?

- An assessment mark represents your achievement of outcomes listed in the syllabus for each course studied.

3. What is the purpose of assessment marks and/or grades?

- To allow a wide range of subject skills and knowledge to be assessed in meeting outcomes.
- To measure skills that are not easily measured by a written examination.

4. Are non-assessable tasks important?

- Yes! You must satisfy all the requirements of a syllabus – this includes all in-class and homework tasks set by your teachers, which is evidence of meeting outcomes.
- Failure to complete non-assessable tasks may mean that the NESA requirements for completing a Stage 5 course are not satisfied.

5. How will assessment marks be compiled?

- Each Faculty, using NESA guidelines, has developed procedures for compiling an assessment mark by the end of each course.
- Assessment schedules for each subject specify the nature of each task, the outcomes to be assessed, weighting in the final assessment for that course and the timing of each task.
- The assessment schedule for each subject is included in this booklet.

6. When will assessment take place?

- Assessment will be conducted throughout the entire year.

7. How will I be notified of impending assessment tasks?

- You will receive notice of every assessment task two weeks before the due date.
- Notice will be given in a standardised format across all subjects. It will include information regarding task number, task weight, outcomes, due date and time, assessment criteria, marking scheme and clearly outlined expectations.
- If you are absent on the day the class is notified of an assessment task, it is your responsibility to inform your teacher immediately on your return to school. They will then issue you with the task, which you will be expected to complete by the original due date.

8. How will results be reported back to students?

- Meaningful feedback will be given on the outcomes you have achieved.

9. When should an assessment task be submitted?

- Take-home tasks must be submitted on or before the due date and time stated on the assessment notification.
- In-class tasks must be completed at the time and date stated on the assessment notification.
- Students must attend all timetabled classes and will not be granted leave of absence to prepare for other assessment tasks in these times.

10. What do I do if I know I am going to be absent for an assessment task?

- Ideally, submit the task before it is due. Otherwise, see the teacher who issued the task to negotiate alternative arrangements well before the due date.
- You must complete an *Illness/Misadventure/Absence Form* to explain why you will be absent and you may be asked to produce evidence of the progress you have made on the set task.

11. What is an *Illness/Misadventure/Absence Form* and where do I get one?

- This is a form that must be completed whenever student participation and/or performance in a task has been affected by unforeseen circumstances beyond the control of the student including: illness and unavoidable lateness or absence. Supporting documentation, such as a doctor's certificate, should be attached to the form.
- The forms are available from the Deputy Principals.

12. What happens if my assessment task is late?

- If you submit a task late a zero mark will be awarded.
- You will still be required to complete the task so that you satisfy mandatory Stage 5 course requirements. By completing the task, you will still receive valuable feedback.
- Students using computers to prepare and present an assessment task must accept responsibility for the loss of any data or the non-completion of tasks due to computer related problems. Save your work regularly and always keep a backup.
- If there are extenuating circumstances you should submit an *Illness/Misadventure/Absence Form* and attach supporting documentation, such as a doctor's certificate.

13. What if I am not at school on the day an assessment task is scheduled?

- You must contact the school and explain the reason for your absence to your teacher or the Head Teacher of the relevant faculty.
- On the day you return to school, report to the Head Teacher of the subject concerned and submit an *Illness/Misadventure/Absence Form*.
- Supporting evidence (such as a medical certificate) should be attached and the form returned to the Head Teacher.
- The Head Teacher will consider the application and a decision issued promptly to the student and to the class teacher.
- The *Illness/Misadventure/Absence Form* will be referred on for the Deputy Principal's signature and then filed in your student record.
- The original or an alternate assessment task may be issued for you to complete or an estimated result may be given at the discretion of the subject Head Teacher.

14. What about assessment work that is not handed in?

- If you fail to complete an assessment task and have not been granted special consideration, a zero mark will be recorded for it.
- Parents may be notified in writing by the Head Teacher, using a letter of concern. You will still have to complete the task marks.
- If you do not make a genuine attempt at all set assessment tasks then you may be deemed not to have met necessary course outcomes.

15. What happens in the case where a teacher is concerned about cheating or malpractice in an assessment task?

- In such cases, the teacher will immediately bring this to the attention of the student(s) involved and make a report to the Head Teacher.
- If malpractice/plagiarism is identified, the student will be penalised marks accordingly. Students will then be required to re-complete the task properly in order to meet course requirements.

16. Must I attend school regularly?

- Yes. You are expected to be present on each school day unless you are ill. It is not possible for any student to successfully complete the outcomes of the courses if they do not attend school regularly.
- If a student's attendance is unsatisfactory in a particular course the class teacher – in consultation with the subject Head Teacher – will contact parents to discuss concerns.

17. What do I do if I am dissatisfied with an assessment procedure or disagree with an assessment mark?

- In the first instance, you should discuss the situation with your classroom teacher.
- You may refer the matter to a school review panel (comprising the Year Adviser, Head Teacher of the subject and the Deputy Principal) as soon as possible after the assessment task.
- The panel will make a decision and the result will be reported to you.
- In the event a student is not satisfied with their final assessment rank, an appeal to NESAs is then possible.
- Any decisions regarding whether a task was satisfactorily completed, the subsequent marks awarded to students and any requirements to re-submit work are at the discretion of the Head Teacher of the subject concerned.

18. What do I do if I feel that a course has not been taught as per the requirements of the syllabus?

- In the first instance, you should discuss the situation with your classroom teacher.
- Should the classroom teacher be unable to satisfy your queries, you must talk with the subject Head Teacher and the Deputy Principal or the Principal.

19. What happens when the date of the task has been changed?

- If a task's due date is to be changed this must be approved by the Head Teacher for that course.
- Students will be given sufficient notice of the change of date and the new date the task is due. This notice will be given in writing.

Further information regarding Grades, Descriptors and N Determinations is available at the NESAs website: <https://www.educationstandards.nsw.edu.au/>

HEAD TEACHERS

English: Mr A Thomas

Mathematics: Mrs M Fowler

Science: Mrs B Glyde

HSIE: Mr J Van Weerdenburg

PDHPE: Mr D Cafe

Support: Mrs Y Adams

TAS: Mr P Zideluns

Welfare: Mrs S Rowland

Admin: Mr M Hayes

Year Advisor: Miss M Wicks



NAROOMA HIGH SCHOOL

ILLNESS/MISADVENTURE/ABSENCE FORM – STAGE 5

Where student participation and/or performance in a task has been affected by unforeseen circumstances beyond the control of the student including: illness, unavoidable lateness or absence.

Student's name:	Year:
Subject:	Faculty:
Teacher:	
Task:	Date due:
Reason:	
Supporting evidence attached:	
In applying for this special consideration, I assure the school that I am not seeking unfair advantage over other students in this course.	
Student's signature:	Date:
Recommendation of Head Teacher:	
Head Teacher's Signature:	Date:
I have noted the above request and have taken the following action:	
Signature of Deputy Principal:	Date:

Copy of completed form to: • Student • Head Teacher • Class Teacher • Student's file

ASSESSMENT SCHEDULES FOR KEY LEARNING AREAS (KLA)

KLA: ENGLISH		Course: English		
Task #	When	Area(s) to be assessed	Task Format	Weighting
1	Term 1 Week 6	A: Science Fiction B: Novel Study C: Shakespeare D: Non-Fiction	A: Discursive B: Portfolio C: Creative D: Multimodal	25%
2	Term 2 Week 6	A: Non-Fiction B: Science Fiction C: Novel Study D: Shakespeare	A: Multimodal B: Discursive C: Portfolio D: Creative	25%
3	Term 3 Week 6	A: Shakespeare B: Non-Fiction C: Science Fiction D: Novel Study	A: Creative B: Multimodal C: Discursive D: Portfolio	25%
4	Term 4 Week 6	A: Novel Study B: Shakespeare C: Non-Fiction D: Science Fiction	A: Portfolio B: Creative C: Multimodal D: Discursive	25%
Total				100%

KLA: MATHEMATICS Course: Mathematics 5.1/5.2/5.3				
Task #	When	Area(s) to be assessed <i>In any task students may be assessed on general mathematical concepts from prior learning.</i>	Task Format	Weighting
1	Term 1 Week 6	Finance and Indices	Open book test	20%
2	Term 2 Week 3	Probability and Single variable data analysis	Test	20%
3	Term 2 Week 9	Measurement	Research Project	20%
4	Term 3 Week 7	Trigonometry and Linear relationships	Open Book Test	20%
5	Term 4 Week 6	All outcomes	Yearly Exam	20%
Total				100%

Mathematics Assessment Overview

Outcomes assessed in the research project will vary dependent upon whether a student is studying Mathematics at a 5.1, 5.2 or 5.3 level.

Tests and the Yearly exam will be common assessments across all levels of Year 9 Mathematics, with questions of increasing complexity set from Grade E to Grade A. Assessment results, along with teacher recommendation, may result in student movement between classes.

KLA: SCIENCE		Course: Science		
Task	When	Area(s) to be assessed	Task Format	Weighting
1	Term 1 Wk 5 9ScC & 9ScD Term 1 Wk 9 9ScA, 9ScB	Data Analysis	ICT Excel Spreadsheet & Graph, Written report	25%
2	Term 2 Week 3/4	Portfolio of student work. Students select examples of best class work demonstrating scientific skills.	Portfolio	10%
3	Term 2 Week 5	Semester 1 Exam – Knowledge & Understanding of topics completed	Formal Exam	15%
4	Term 3 Wk 4 9ScA, 9ScB & Term 3 Wk 9 9ScC & 9ScD	Practical Task	Practical Task	25%
5	Term 3&4 Week 2/3	Portfolio of student work. Students select examples of best class work demonstrating scientific skills.	Portfolio	10%
6	Term 4 Week 5	Semester 2 Exam. Knowledge & Understanding of topics completed	Formal Exam	15%
Total				100%

KLA: ENGLISH		Course: History	Semesterised	
Task #	When	Area(s) to be assessed	Task Format	Weighting
1	Term 1 Week 8	Depth Study 1	Unit test	40%
2	Term 2 Week 4	Australians at War	Empathy Task	60%
Total				100%

KLA: SOCIAL SCIENCE Course: Geography Semesterised			
Task #	When	Area(s) to be assessed	Task Format
1	Term 1 Week 9	Sustainable Biomes	Annotated Visual Display
2	Term 2 Week 5	Changing Places	Report

KLA: PDHPE Course: PDHPE				
Task #	When	Area(s) to be assessed	Task Format	Weighting
1	Term 4 Previous year	Unit of Work: Looking After Your Mind, Body and Soul	Project on How to Improve Your Physical Activity Levels	25%
2	Ongoing Terms 1-4	Movement Skill and Performance. Units of work: Creative movement sequences; It's my game, "invasion games"; cultural games, fitness & physical activity	Practical Evaluation In - class	30%
3	Term 1 Week 10	"Looking Beyond the Mirror": Identity, Body Image and Social Media	Fad Diet research task	10%
4	Term 2 Week 10	Unit of work: Sex, Sexuality & Relationships	Health Issue Dossier and research questions	10%
5	Term 3 Week 10	Integrated Unit of work: "What does it mean to be Australian" Stage 5 – Cultural identity, Racism, Discrimination, Harassment, Family Violence and Vilification	Research-task. An analysis of how it would be to live within another culture, In - class	25%
Total				100%

100 Hour Electives

KLA: MATHEMATICS		Course: Mathematics 5.3 (Class 9MAC)		
Task #	When	Area(s) to be assessed <i>In any task students may be assessed on general mathematical concepts from prior learning.</i>	Task Format	Weighting
1	Term 1 Week 7	Algebra, Indices and Advanced component to include Surds	Open book test	20%
2	Term 2 Week 4	Probability and Statistics	Research Project	20%
3	Term 2 Week 9	Equations	Topic test	20%
4	Term 3 Week 5	Right-angled triangles and Trigonometry	Topic summary and test	20%
5	Term 4 Week 4	All topics from Term 1 – Term 4	Common yearly exam	20%
Total				100%

All assessments will contain outcomes from 5.1, 5.2 and 5.3 level Mathematics. It will be at the discretion of the student to determine which components of each assessment they are capable of attempting. Students will also be provided with teacher support and direction as to what level they feel is appropriate for each class/student.

KLA: TAS		Course: Food Technology 100		
Task #	When	Area(s) to be assessed	Task Format	Weighting
1	Term 1 Week 7-9	Research Task – Aussie Identity	Electronic	30%
2	Term 2 Week 7-9	Practical Assessment	Practical	40%
3	Term 3 Week 7-9	Practical Project	Written Task and Practical	30%
Total				100%

KLA: HISTORY		Course: Elective History		
Task #	When	Area(s) to be assessed	Task Format	Weighting
1	Term Week 9	History, Heritage & Archaeology	Source Based	25%
2	Term 2 Week 5	Thematic Study	Personal Response	20%
3	Term 3 Week 10	Ancient, Medieval and Modern Societies	PBL Project	30%
4	Term 4 Week 5	Thematic Study	Podcast	25%
Total				100%

KLA: TAS		Course: Industrial Technology Timber		
Task #	When	Area(s) to be assessed	Task Format	Weighting
1	Term 2 Week 5	Practical test	Test	15%
2	Term 2 Week 5	Practical task and folio	Report	25%
3	Term 3 Week 6	Research task	Folio or booklet	10%
4	Term 4 Week 4	Major Practical Project and Folio	Major Project	50%
Total				100%

KLA: SCIENCE		Course: Marine & Aquatic Technology		
Task	When	Area(s) to be assessed	Task Format	Weighting
1	Term 1 Wk 1-8	Water Safety, First Aid, OSSA, 200m swim – achievement of outcomes	Practical Skills & Theory Matrix	25%
2	Term 1 Week 9 to Term 2 Week 5	Snorkelling & Maintaining equipment – achievement of outcomes, ongoing assessment as learning	Practical Skills & Theory Matrix	25%
3	Term 2 Week 6 to Term 3 Week 2	Aquaculture & Aquariums – achievement of outcomes, ongoing assessment as learning	Practical Skills & Theory Matrix	25%
4	Term 3 Week 3 to Term 4 Week 2	Commercial & Recreational Fishing – achievement of outcomes, ongoing assessment as learning	Practical Skills & Theory Matrix	25%
5	Term 4 Week 3	Surfing & beach safety	Practical Skills & Theory Matrix	
Total				100%

KLA: CAPA		Course: Photography and Digital Media – 100hr		
Task #	When	Area(s) to be assessed	Task Format	Weighting
1	Term 2 Week 5	Camera Craft, Software & eDiary	Image Making	40%
2	Term 3 Week 10	Critical & Historical Studies	Research & Responses	20%
3	Term 4 Week 5	Camera Craft, Software & eDiary	Image Making	40%
Total				100%

200 Hour Electives

KLA: TAS		Course: Agriculture		
Task #	When	Area(s) to be assessed	Task Format	Weighting
1	Term 1 Week 6	Introduction to Agriculture	Electronic	20%
2	Term 2 Week 4	Cattle Production	Poster	30%
3	Ongoing	Practical	Practical	20%
4	Term 4 Week 4	Vegetable production	Research	30%
Total				100%

Commerce

- COM5-1 Applies consumer, financial, economic, business, legal, political and employment concepts and terminology in a variety of contexts
- COM5-2 Analyses the rights and responsibilities of individuals in a range of consumer, financial, economic, business, legal, political and employment contexts
- COM5-3 Examines the role of law in society
- COM5-4 Analyses key factors affecting decisions
- COM5-5 Evaluates options for solving problems and issues
- COM5-6 Develops and implements plans designed to achieve goals
- COM5-7 Researches and assesses information using a variety of sources
- COM5-8 Explains information using a variety of forms
- COM5-9 Works independently and collaboratively to meet individual and collective goals within specified timeframes

KLA: SOCIAL SCIENCE Course: Commerce			
Task	Due Date	Topic	Type
1	Term 1 Week 8	Consumer and financial decisions	Research task
2	Term 2 Week 9	Travel	Research task
3	Term 3 Week 10	Law, Society and political involvement	Extended response
4	Term 4 Week 5	Employment and work futures	Extended response

KLA: PDHPE		Course: Drama		
Task #	When	Area(s) to be assessed	Task Format	Weighting
1	Term 1 Wk 8	Performance/Making	Improvisation/ Playbuilding	20%
2	Term 2 Wk 5-6	Making/Appreciation	Scripted Performance progress and poster task	10% 10%
3	Term 2 Week 10	Performance/Making	Scripted performance	20%
4	Term 3 Week 10	Performance/Making/ Appreciation	Style and Form research and report	20%
5	Term 4 Week 6	Making/Performance/ Appreciation	Playbuilding and Logbook	20%
Total				100

KLA: TAS		Course: Food Technology		
Task #	When	Area(s) to be assessed	Task Format	Weighting
1	Term 1 Week 7-9	Research Task – Aussie Identity	Electronic	30%
2	Term 2 Week 7-9	Practical Assessment	Practical	40%
3	Term 3 Week 7-9	Practical Project	Written Task and Practical	30%
Total				100%

KLA: TAS		Course: Industrial Technology Metal		
Task #	When	Area(s) to be assessed	Task Format	Weighting
1	Term 2 Week 5	Practical test	Test	15%
2	Term 2 Week 5	Practical task and folio	Report	25%
3	Term 3 Week 6	Research task	Folio or booklet	10%
4	Term 4 Week 4	Major Practical Project and Folio	Major Project	50%
Total				100%

KLA: TAS		Course: Industrial Technology Timber		
Task #	When	Area(s) to be assessed	Task Format	Weighting
1	Term 2 Week 5	Practical test	Test	15%
2	Term 2 Week 5	Practical task and folio	Report	25%
3	Term 3 Week 6	Research task	Folio or booklet	10%
4	Term 4 Week 4	Major Practical Project and Folio	Major Project	50%
Total				100%

KLA: PDHPE		Course: Music		
Task #	When	Area(s) to be assessed	Task Format	Weighting
1	Term 1 Weeks 8	Brit Pop performance task	Performance	20%
2	Term 2 Week 5	Australian Music	Performance	20%
3	Term 2 Week 6	Aural skills	Aural Test	10%
4	Term 3 Week 8	Blues Music	Performance	10%
5	Term 3 Week 9	Blues Music	Composition	10%
6	Term 4 Week 5	Reggae Music	Performance	20%
7	Term 4 Week 6	Aural skills	Aural Test	10%
Total				100%

KLA: PDHPE		Course: PASS		
Task #	When	Area(s) to be assessed	Task Format	Weighting
1	Ongoing Terms 1-4	Movement Skill and Performance Outcomes	Practical Evaluation	60%
2	Term 1 Week 10	Surf Survival	Multiple choice theory + Practical test	10%
3	Term 2 Week 6	Australia's Sporting Hero's	Biography	10%
4	Term 3 Week 9	Fuel up for Activity	Food invention	10%
5	Term 4 Week 4	Let's get Active	Plan and implement lesson activity	10%
Total				100%

KLA: CAPA		Course: Visual Arts		
Task #	When	Area(s) to be assessed	Task Format	Weighting
1	Term 2 Week 3	Object Design	Practical 2D, 3D & 4D	20%
2	Term 2 Week 10	Historical & Critical Analysis	Visual Diary and Artist Research	40%
3	Term 4 Week 3	Body of Work	Practical 2D, 3D & 4D	40%
Total				100%

KLA: Languages		Course: JAPANESE		
Task #	When	Area(s) to be assessed	Task Format	Weighting
1	Term 1 Week 9	Unit 1 - Hiragana Unit 2 – iitomo 1 All about me	Written & Verbal communication Task	25%
2	Term 2 Week 3	Unit 3 – My Day Unit 4 – My School life	Listening and Speaking task	25%
3	Term 2 Week 10	Unit 5 – Having Fun/ Katakana Unit 6 – People & places	Reading and Writing task - ICT	25%
4	Term 4 Week 5	All units	Yearly Exam: Listening, Speaking, Reading & Writing Task	25%
Total				100

NAROOMA HIGH SCHOOL ASSESSMENT CALENDAR

TERM 1	
Week 1	
Week 2	
Week 3	
Week 4	
Week 5	Visual Arts, Science
Week 6	Agriculture, English, Maths, Science ScC ScD
Week 7	Food Technology
Week 8	Accelerated Maths, Commerce, Drama, History, Music
Week 9	Geography, Elective History, Japanese, Marine Studies
Week 10	PASS, Science ScA, ScB, ScE, PDHPE Theory, Visual Arts

TERM 2	
Week 1	
Week 2	
Week 3	History, Japanese, Maths, Science ScC ScD, Visual Art
Week 4	Accelerated Maths, Agriculture, History, Science ScA ScB
Week 5	Commerce, Elective History, Geography, Industrial Technology Metal, Industrial Technology Timber, Music, Photography & Digital Media, Science, Drama, Marine Studies
Week 6	Drama, English, Music, PASS
Week 7	Food Technology
Week 8	
Week 9	Commerce, Maths, Accelerated Maths
Week 10	Drama, Japanese, PDHPE Practical and Theory, Maths, Accelerated Maths, Visual Art

TERM 3	
Week 1	
Week 2	Marine Studies
Week 3	Commerce
Week 4	Science ScA, ScB
Week 5	Accelerated Maths, Visual Arts
Week 6	English, Industrial Technology Metal, Industrial Technology Timber
Week 7	Maths, Food Technology
Week 8	Music
Week 9	Music, PASS, Science ScC, ScD
Week 10	Elective History, Commerce, Drama, PDHPE Practical and Theory, Photography & Digital Media, Visual Arts

TERM 4	
Week 1	
Week 2	Science ScA ScB, Marine Studies
Week 3	Science ScC ScD, Visual Art
Week 4	Industrial Technology Metal, Industrial Technology Timber, PASS, Accelerated Maths, Agriculture
Week 5	Commerce, Elective History, Japanese, Music, Photography & Digital Media, Science, Visual Arts
Week 6	Drama, English, Music, Maths
Week 7	
Week 8	
Week 9	
Week 10	PDHPE Practical and Theory (Semester one data for next year)

Further Information

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